Minutes of the Executive Governance & Compliance Committee Meeting held on June 19, 2025 at 3.00 pm

Present: Chancellor Bassel Berri (Chair), President Imad Zbib (Chair), Dr. Dima Basma (Dean of the College of Law and Political Science), Dr. Khalil Yassine (Director of Research and Advancement Center), Mr. Hussein Abou Zeid (Legal Counsel), Mrs. Zeina Farhat (Senior Finance Officer), Mrs. Layla Ghaddar (Director of Quality Assurance Authority)

Apologies: None

The meeting commenced at 3.00 pm in the Conference Room, located in Block A.

Agenda

The agenda for the meeting addressed:

1. Approval of the minutes from the previous EGCC meeting
2. Engineering Program Accreditation – Implementation Oversight
3. Standardizing Dean's Honor List Communications
4. AI Integration Across University Operations
5. Graduation Ceremony 2025 – Operational Execution

Discussion

1. The meeting commenced with the EGCC approving the minutes of the previous meeting.

2. Engineering Program Accreditation – Implementation Oversight

- EGCC noted the successful accreditation of the four engineering programs by the Federation of Arab Engineers.

- EGCC confirmed that the implementation of any post-accreditation requirements and compliance measures will be followed up through the relevant academic units and the Quality Assurance and Accreditation Office (QAA) to ensure continued adherence to accreditation standards.

3. Standardizing Dean's Honor List Communications

- EGCC tasked QAA with developing a standardized announcement template for the Dean's Honor List and collecting feedback from the Deans to finalize the format.
- The committee supported further exploration of student recognition certificates, and will oversee coordination with relevant units for implementation.

4. AI Integration Across University Operations

- Reviewed progress on AI adoption in customer service and preparations for the expansion of the E-Library (E-Catalog, Digital Repository, and Student Project Archive).
- Requested QAA to review and update relevant institutional policies relating to the use of Artificial Intelligence.
- Confirmed coordination with academic units to ensure AI integration in teaching aligns with institutional strategy and regulatory requirements.
- Confirmed coordination with QAA and the Registrar's Office regarding the implementation of recent academic policies.

5. Graduation Ceremony 2025 – Operational Execution

- EGCC coordinated with the relevant departments regarding initial preparations for the 2025 Graduation Ceremony to support timely and effective planning across units.
- EGCC endorsed the Quality Assurance and Accreditation Office (QAA) and the Colleges to further develop proposals for faculty recognition awards, including award structure, criteria, and nomination processes.